



SC MIRECC National Community-Based Outpatient Clinic (CBOC) Mental Health (MH) Grand Rounds: Guidelines for Presenters

Over 3 million Veterans enrolled in VA live in rural or highly rural areas. To better serve these Veterans, the CBOC MH Grand Rounds provides access to continuing education on the latest evidence-based practices, research findings, and emerging issues in mental health.

5-Step Accreditation Process

1. The technical host will ask you to submit 5 required materials 8 weeks before the webinars.
2. Our interdisciplinary committee reviews materials and gives feedback that will be emailed to you. Accreditation requires committee justification that materials meet disciplinary standards.
3. Our ILEAD program manager and tech will ask you to sign disclosure/consent forms.
4. ILEAD submits materials for JA IPCE, ACCME, ACPE, ANCC, APA, ASWB, NBCC, and CRCC accreditation.
5. If approved, we will begin registration and schedule a practice session with you.

5 Required Materials

1. **Presentation title:** Less than 100 characters.
2. **Purpose statement:** Example – *The purpose of this live, knowledge-based training is to address the challenges caregivers face in providing care and the changing demographics and circumstances of caregiving in the US, including the economic costs of caregiving. It will present two evidence-based skills building interventions that are available to VA staff nationally to assist caregivers.*
3. **3-4 objectives:** Start with words like discuss, explain, describe, define.
4. **Brief bio:** 2-4 sentence description of you for the webinar introduction
5. **Slides:** About 40 slides recommended for 45-minute presentation. We will have about 10 minutes for Q&A.
 - **Required** – Accreditation requires poll questions and/or case scenarios in your slides for audience interactivity. There **must be one poll question or case scenario for each objective**. For example, if you have 3 objectives, please include 1 unique poll question or case scenario for each objective, giving you a total of 3 poll questions or scenarios in your presentation. The audience will respond to case scenarios in the chat box.
 - **Required** – This series targets rural and CBOC clinicians. Include information in your slides about Veterans and clinicians living/working in rural areas and CBOCs. **Review our [Checklist](#) and [include this slide near the end with tips](#)**. If appropriate for your presentation, could you add a slide that has suggestions for how to best use your

resources over telemedicine and any modifications that need to be made for providing care face-to-face?

- **Required** – References should be at the end of the deck. At least 3 references must be current references no more than 5 years old.

3 Key Slide Content Areas

1. **Rural/CBOC Focus:** This series targets rural and CBOC clinicians. Please tailor your slides for them. You can add the rural/CBOC focus through case scenarios, examples, or strategies for implementing your program or understanding your topic. **This is required for accreditation.** We have created a [Needs of CBOC and Rural Mental Health Clinicians Checklist](#) to help you learn about our audience.
2. **VA Policy:** Include slides that cite relevant VA policy references or practice guidelines, if any.
3. **Recap:** Provide 2-5 practical takeaways learners can put into practice near the end of the slides.

3 Slide Formatting Tips

1. List presenter(s) name, title and office.
2. Number the slides.
3. List contact information on the last slide.

Other Details

- **Modality:** Microsoft TEAMS
- **Dates:** 2nd Wednesdays (8-9 am CT) and 2nd Thursdays (repeat; 11-12 pm CT) of every month. We present twice on back-to-back days to accommodate learners nationwide.
- **Target Audience:** VA mental health clinicians working in rural VA CBOCs
- **Participants:** 300+ rural/CBOC and other VAMC physicians, psychologists, nurses, social workers, pharmacists, and counselors.
- **Recording:** We record the webinars, and some may be accredited as on-demand training.
- **Evaluation:** Program/faculty evaluation results will be sent to you 8 weeks after the webinars.
- **Webinar Agenda:**
 - **Technical Host/Moderator + Presenter(s) (5-10 minutes before webinar):** Join Microsoft TEAMS webinar for technology check
 - **Technical Host/Moderator (3 minutes):** Welcome and introduction of presenter(s)
 - **Presenter(s) (45 minutes):** Slide presentation
 - **Technical Host/Moderator + Presenter(s) (10 minutes):** Q&A
 - **Technical Host/Moderator (2 minutes):** Closing and thank you
- **Program Staff:**
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