National Community-Based Outpatient Clinic (CBOC) Mental Health (MH) Grand Rounds: Guidelines for Presenters

Over 3 million Veterans enrolled in VA live in rural or highly rural areas. To better serve these Veterans, the CBOC MH Grand Rounds provides access to continuing education on the latest evidence-based practices, research findings, and emerging issues in mental health.

5-Step Accreditation Process
1. The co-coordinator will ask you to submit 5 required materials 4-6 weeks before the webinars.
2. Our interdisciplinary committee reviews materials and gives feedback that will be emailed to you. Accreditation requires committee justification that materials meet disciplinary standards.
3. Our EES program manager and tech will ask you to sign disclosure/consent forms.
4. EES submits materials for JA IPCE, ACCME, ANCC, APA, ASWB, NBCC, & NYSED SW accreditation.
5. If approved, we will begin registration and schedule a practice session with you.

5 Required Materials
1. **Presentation title:** Less than 100 characters.
2. **Purpose statement:** Example – *The purpose of this live, knowledge-based training is to address the challenges caregivers face in providing care and the changing demographics and circumstances of caregiving in the US, including the economic costs of caregiving. It will present two evidence-based skills building interventions that are available to VA staff nationally to assist caregivers.*
3. **3-4 objectives:** Start with words like discuss, explain, describe, define.
4. **Brief bio:** 2-4 sentence description of you for the webinar introduction
5. **Slides:** About 40 slides recommended for 45-minute presentation. When you finish presenting your slides, we will use the remaining time for Q&A.
   - **Required** – Accreditation requires poll questions and/or case scenarios in your slides for audience interactivity. There must be one poll question or case scenario for each objective. For example, if you have 3 objectives, please include 1 unique poll question/case scenario for each objective, giving you a total of 3 poll questions/scenarios in your presentation.
   - **Required** – This series targets rural and CBOC providers. Please tailor your slides for our audience. Review our Checklist and include this slide near the end with tips.
   - Extra slides for references can be at the end of the deck.

3 Key Slide Content Areas
1. **Rural/CBOC Focus:** This series targets rural and CBOC providers. Add the rural/CBOC focus to your slides through case scenarios, examples, or strategies for implementing your program or
understanding your topic. This is required for accreditation. Review our CBOC & Rural Needs Checklist to learn more.

2. **VA Policy:** Include slides that cite relevant VA policy references or practice guidelines, if any.

3. **Recap:** Provide 2-5 practical takeaways learners can put into practice near the end of the slides.

### 3 Slide Formatting Tips

1. List presenter(s) name, title and office.
2. Number the slides.
3. List contact information on the last slide.

### Other Details

- **URL:** [http://va-eerc-ees.adobeconnect.com/r2d57915eod/](http://va-eerc-ees.adobeconnect.com/r2d57915eod/)
- **Audio:** 1.800.767.1750 x37010# (moderator code)
- **Dates:** 2nd Wednesdays (8-9 am CT) and 2nd Thursdays (repeat; 11-12 pm CT) of every month. We present twice on back-to-back days to accommodate learners nationwide.
- **Target Audience:** VA mental health providers working in rural VA CBOCs
- **Participants:** 300+ rural/CBOC and other VAMC physicians, psychologists, nurses, social workers, and counselors.
- **Recording:** We record the webinars and some may be accredited as on-demand training.
- **Evaluation:** Program/faculty evaluation results will be sent to you 8 weeks after the webinars.
- **Webinar Agenda:**
  - Technical Host/Moderator + Presenter(s) (5-10 minutes before webinar): Join Adobe Connect webinar and VANTs audio for technology check
  - Technical Host/Moderator (3 minutes): Welcome and introduction of presenter(s)
  - Presenter(s) (45-minutes): Slide presentation
  - Technical Host/Moderator + Presenter(s) (10 minutes): Q&A
  - Technical Host/Moderator (2 minutes): Closing and thank you

### SC MIRECC Program Staff

CBOC Mental Health Grand Rounds Program Co-Coordinator: Jennifer L. Bryan, PhD

[Jennifer.Bryan1@va.gov](mailto:Jennifer.Bryan1@va.gov) | 713.440.4673

CBOC Mental Health Grand Rounds Program Technical Host/Moderator/Co-Coordinator:

[Ashley.McDaniel@va.gov](mailto:Ashley.McDaniel@va.gov) | 501.257.1223

### EES Program Staff:

EES Program Manager: Tim Walsh

EES Program Tech: Jerry Newmy