SOCIAL SKILLS OUTSIDE PRACTICE RECORD

Making Complaints

The steps are:
1. Look at the person. Speak firmly and calmly.
2. State your complaint. Be specific about what the situation is.
3. Tell the person how the problem might be solved.

Name: ____________________________ Date Assigned: ____________________

Person Assisting with Outside Practice: ________________________________

Skill Being Practiced: ________________________________

My Plan (brief description of assignment):

Practice Date: ________________ Location: ____________________________

Briefly describe what took place:

How effective were you at using the skill during the outside practice? Please check one:

- Not at all effective
- A little effective
- Moderately effective
- Very effective
- Highly effective